

## REGISTRATION HEARING PARTICIPATION FORM

Please refer to *Heritage Council Protocol 1 – Registration Hearings* for information on how the Heritage Council will conduct Registration Hearings and hearing participation requirements.

**By returning this form you indicate that you have been notified of a Heritage Council Registration Hearing and you wish to participate further in the hearing process.**

*Note: If you choose not to return this form, you will not be contacted again in relation to the hearing process.*

*However, if you have already made a submission to the Heritage Council in relation to the Executive Director's recommendation ('Form A', in accordance with s.44 of the Heritage Act 2017) that submission will be considered by the Heritage Council in making its determination.*

### 1. Place or object details

|                         |  |
|-------------------------|--|
| Place or object name    |  |
| Address or GPS location |  |

### 2. Your details

|               |  |
|---------------|--|
| Title         |  |
| First Name    |  |
| Surname       |  |
| Address       |  |
| Email Address |  |
| Telephone     |  |

|   |        |
|---|--------|
| Are you representing a company or organisation?                                   | Yes/No |
| If yes, what is its name?   |        |
| What is your position title/your relationship to the company or organisation?     |        |
| What is the nature of your relationship to the place or object? (provide details) |        |

### 3. Your position in relation to the Executive Director's Recommendation:

- I support the Executive Director's recommendation
- I object to the Executive Director's recommendation
- I support the "Extent of Registration" and "Permit Exemptions" recommended by the Executive Director
- I object to the "Extent of Registration" and "Permit Exemptions" recommended by the Executive Director

## HERITAGE COUNCIL FORM B

- Other (please state)

### 4. How will you participate in the Registration Hearing?

Please select one of the following:

- I do not wish to make a verbal submission at the hearing but I will provide a detailed written hearing submission for the Heritage Council's consideration no later than 28 days prior to the hearing date.
- I wish to make a verbal submission at the hearing (please also complete the table at 5. below) and I will provide a detailed written hearing submission for the Heritage Council's consideration no later than 28 days prior to the hearing date.

*Note: If you intend to call a witness in support of your submission a statement of their evidence must also be attached to your submission.*

- I wish to make a verbal submission at the hearing (please also complete the table at 5. below) and I will rely on the Form A submission I have already lodged with the Heritage Council in response to the Executive Director's recommendation (in accordance with s.44 of the Heritage Act 2017).

*Note: This form and your submission will be provided to other hearing participants and your personal details will not be removed. The Heritage Council is also bound by the Freedom of Information Act 1982. You should expect your form and submission to be freely and wholly available to anyone seeking access to it.*

### 5. Requirements for verbal submissions

|   |  |
|---|--|
| Length of time required to present your submission (total time including time required by any witnesses, but excluding time that may be required for cross-examination) |  |
| Will you be represented by another person at the hearing (e.g. a legal representative)? If yes, provide details   | Yes/No   |
| Will you be calling any witnesses? (Provide details)<br>Please also refer to the information contained in <i>Heritage Council Hearing Protocol 6: Expert Evidence</i>   |  |
| Do you require any audio/visual equipment? (If so, please tick your requirements or specify)  | <input type="checkbox"/> DVD / CD Rom<br><input type="checkbox"/> Data Projector<br>Other: |

### 6. Form lodgment details

Please send this form, by email by the designated lodgment date, to:

**Email:** [heritage.council@delwp.vic.gov.au](mailto:heritage.council@delwp.vic.gov.au)

If you are not able to send this form by email, or for any further information about this form, please contact the Heritage Council Hearings Manager on 03 9194 0868.

Adopted by the Heritage Council 2 November 2017; Amended 1 October 2020