



The Hon Richard Wynne MP  
Minister for Planning

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Professor Stuart Macintyre  
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Ref: MBR030115

Dear Prof. Macintyre

### **STATEMENT OF EXPECTATIONS FOR HERITAGE COUNCIL OF VICTORIA**

I am pleased to provide you with this Statement of Expectations (SOE) for the Heritage Council of Victoria (Council). This SOE applies for the period 1 July 2016 to 30 June 2017, or until otherwise amended.

#### **Improving the administration and enforcement of regulation**

This SOE sets out my expectations for the Council's contribution to the Government's Regulation Reform Program to reduce red tape and improve regulatory practices.

This SOE outlines key governance and performance objectives and targets aimed at promoting greater efficiency and effectiveness in the administration and enforcement of regulation, and thus reducing its cost impact on businesses, not-for-profit organisations, government service providers and households. It is an extension of the previous SOE that was in place for the period 2014-2015 and 2015-2016.

As Minister for Planning, I am responsible for administering the *Heritage Act 1995* that affects businesses and the broader Victorian community. This SOE should be read within the context of the objectives, obligations and functions outlined in the Heritage Act.

#### **Improvements and targets**

Based on consultation between the Council and the Department of Environment, Land, Water and Planning (DELWP), I have identified some key areas of governance and operational performance where there are opportunities for the HCV to make improvements that would reduce cost impacts on business.

The Council is expected to identify activities it will undertake to achieve the following performance improvements and targets:

- Improve administrative processes for hearings and appeals to ensure consistency and clear communication to stakeholders by June 2017.
- In consultation with Heritage Victoria, review the effectiveness of regulatory practices for small business in relation to permit conditions and exemptions by February 2017.

- Use a risk-based approach to allocate limited resources to regulatory activities, based on the outcome of the Heritage Council Operational Review, by December 2017.
- Improve communication of key administrative obligations of owners and managers of places and objects included in the Victorian Heritage Register by June 2017.

**Reporting**

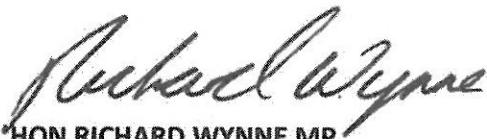
Reporting on your progress to achieve these SOE performance targets should be undertaken in the context of annual financial reporting to avoid dual reporting streams. As part of annual reporting, regulators are expected to report on:

- Current baseline levels for performance targets set in this SOE; and
- Activities to be undertaken to reach the performance targets and improvements set out in this SOE.

I also expect that these SOE performance targets will be incorporated into the Council Corporate Plan, and this SOE should be published on the Council website upon receipt.

I look forward to seeing the Council continuously working towards achieving best practice in the administration and enforcement of regulations.

Yours sincerely



HON RICHARD WYNNE MP  
Minister for Planning

22/6/16